

# All Saints' Episcopal School

## Board of Trustees Meeting

May 16, 2024

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- I. Call To Order: by Board Chairman Kris Yarlett at 8:16am
- II. Invocation: Fr. Mark Holland
- III. Roll Call: **Present (5/16)**: Kris Yarlett (zoom), Steven Sorrell, Paul LeBel, Whitney Drees (zoom), Fr. Mark Holland, Mo. Gigi Sharp, Brittany Schulz, Ethyl Rhodes, Paige Munroe-Mattocks, Joey Barnard, John McClellan. **Absent/Excused**: Kathy-Jones Terry, Katherine Strate-Smith.
- IV. Approval of Minutes:
  - A. **Motion** to approve minutes Fr. Mark Holland; 2<sup>nd</sup> Gigi Sharp. **Motion carried.**
- V. Committee Reports:
  - A. Executive Committee (Chair Kris Yarlett)
    1. Church ELC – no new updates
  - B. Finance Committee (Chair Joey Barnard)
    1. Approval of 2024-2025 Budget (numbers based on 145 students enrolled)
      - a) **Motion** by Joey Barnard, 2<sup>nd</sup> John McClellan. **Motion carried.**
    2. General Finance Update
      - a) Will finish the 2023-2024 school year with 80K surplus
      - b) Delinquent accounts have now been turned over to collections
  - C. Institutional Advancement Committee (Chair Brittany Schulz)
    1. Both the Auction and Golf Tournament events were very successful
      - a) Ended up raising 30K more than anticipated between the two events
  - D. Governance Committee (Chair Paul LeBel)
    1. Faculty Handbook approval
      - a) **Motion** by Paul LeBel, 2<sup>nd</sup> Joey Barnard. **Motion carries.**
    2. BOT members for 2024-2025

- a) Kris Yarlett and Paige Munroe-Mattocks have agreed to serve another term on the board
  - b) Three new individuals to be named to BOT for the upcoming year
    - (1) Mary Lou Mauney, Lynn Warlick Cross, and Amy Welch
    - (2) **Motion** by Paul LeBel, 2<sup>nd</sup> Brittany Shultz. **Motion carries.**
  - c) Brittany Schultz nominated for position of Vice Chairman
    - (1) **Motion** by Paul LeBel, 2<sup>nd</sup> Joey Barnard. **Motion carries.**
- E. Building & Grounds Committee (Chair Joey Barnard)
- 1. Fence gates and locks will be fully installed in June
- F. Long Range Planning Committee (Chair Katherine Strate-Smith)
- 1. Meeting with Strate Insurance Group next week to discuss fringe benefits
- G. Religious Life Committee (Chair Fr. Mark Holland)
- 1. Fr. Mark Holland's last chapel service for ASES will be on 5/17/24 (retirement)
    - a) Two students will be baptized during chapel on that date as well
  - 2. Interim chaplain to be named by the Bishop

VI. Head of School Report:

- A. Re-enrollment
- 1. 103 students have enrolled for 2024-2025 school year, with 20 more applications in process
  - 2. ELC only has 24 spots available as of now (welcoming 11 new students so far)
  - 3. Based on data from previous year, July and August should bring a higher volume of applications
  - 4. Financial aid is still available
- B. Accreditation
- 1. Requirements include a self-study, strategic plan, and financial audit
  - 2. SAIS also highlights BOT requirements such as a board self-evaluation, yearly external training of board members, and completed conflict of interest documents
  - 3. Full accreditation visit is scheduled to occur in spring of 2026

VII. Adjourn: **Motion** by Fr. Mark Holland, 2<sup>nd</sup> John McClellan. **Motion carried** at 8:42am.

**The next ASES BOT meeting is July 18, 2024.**

Respectfully submitted,

Whitney Drees, Board Secretary